



Oscar Peterson School Council Meeting

September 19th, 2016. 7:00 pm.

MINUTES

Attending: Tina Day, Melanie Wright, Amanda Dimilta, Mary Kambanis, Dallas James, Kiran Mamman, Jo-Anne Jessup, Melissa Kalmbach, Cara Bartlett, Rebecca Holohan, Sally Darwish, Pauline Tam, Cathy Parmer, Jessica Tran, Chun Leung, Ming Lin, Brigitte Arsenault

Staff: Farooq Shabbar, Susan Durfy, Sabrina Itwarie, Cheryl Warrener

Welcome and Introduction (Tina and Melanie)

All attendees introduced themselves, indicated their child's/children's grades and how long on council.

Approval of previous minutes:

- Motion to accept the minutes from the June 13, 2016 council meeting put forward by Tina, Mary accepted, Dallas seconded. Carried.

School Constitution

Must have election for executive positions: two co-chairs, PR, secretary, community events, treasurer.

Mr. Shabbar: Thanks to everyone who took the time to nominate and fill out the form. After reading through forms, current executive will give job description before discussing who might be filling roles.

Nominations

- Rebecca: finance
- Melanie and Dallas: co-chairs
- Mary: no specific role
- Dallas: no specific role
- Mary: no specific role
- Mary: no specific role
- Tina: PR/communications
- Dallas: chair
- Mel: chair

Descriptions of roles

Rebecca re: treasurer: Work closely with admin in office, Sheila. She balances everything. Keep track of where money allocated, how much expensed, etc. Updating council. Answering questions. Keep track of numbers. Constant communication with people.

Amanda re: public relations: Promote school events, invite local media, some social media work, make sure school community and, where appropriate, broader Stouffville community is aware of upcoming

school event e.g. Fun Fair, Autism Awareness Flag Raising, etc. This year will also involve assisting Sabrina and Danielle with front foyer display.

Dallas re: special events: Fun Fair planning early in the year, family games night in Feb, executive as a whole, communicate as a whole, very supported by other executive members. Also includes fundraising.

Mel re: secretary: Taking minutes, distributing and posting.

Tina and Mel re: chairs: meet with principal and vice regularly, assemble agenda, coordinating and working together, communication piece between admin and council and to rest of members, running the meetings, bringing the donuts.

Sabrina introduced herself. PC4L: eco team, equity, healthy, leadership. Student reps will eventually attend council meetings.

Nominations for executive:

Rebecca is nominated for treasurer. She accepts.

No one is nominated for events or secretary.

Amanda is nominated for secretary by Mary. She accepts.

Rebecca asks whether we should have one or two chairs? Farooq recommends two, one for backup.

Tina is nominated for PR. She declines.

Amanda plays Kate's video in which she states she is running for PR and describes her history with council. No one else is running. She is acclaimed. Sabrina requests a note be added in minutes to indicate PR will also be responsible for front display with Sabrina and Danielle.

No one is nominated for events. Sally requests description, which is given by Dallas. Mel and Farooq explain importance of shadowing position before taking on. Jo-Anne and Kiran are given as example for pizza/subs.

Melanie and Dallas are nominated as co-chairs. Rather than go to a vote for co-chair positions (between Dallas, Tina and Melanie), Tina accepts events position and Mel and Dallas accept co-chair positions.

All executive positions are filled.

Information for voting members: Mel refers to constitution. To be a voting member, come to all the meetings, cannot miss two consecutive meetings. Need to have quorum to pass. Make decisions re: how money is spent. If happy to come when you can, welcome to any meetings, voting members try best to attend most. Rebecca referred to constitution, need minimum of 10. Farooq says conflict for Cheryl, cannot be voting member. Melanie goes through room to confirm who's voting member.

15 voting members including executive: Tina Day, Melanie Wright, Amanda Dimilta, Mary Kambanis, Dallas James, Kiran Mamman, Jo-Anne Jessup, Melissa Kalmbach, Cara Bartlett, Rebecca Holohan, Sally Darwish, Pauline Tam, Cathy Parmer, Jessica Tran, Brigitte Arsenault.

Farooq: motion to accept executive, Dallas seconded. Motion carries.

School Report – Farooq Shabbar

Jaylen's memorial. Discussed Jaylen's story. Met with family last week of school in June. Discussed council wanting to do memorial. Very appreciative and willing re: school planting a tree on behalf of Jaylen. Board will donate tree, in works of putting in application, some kind of plaque in front foyer about Jaylen and about tree. Was decision of council, and staff very supportive as well. Council had set aside funds. Tree is free and taken care of by board, council pays for plaque. Should be hearing in a few weeks, mid-Oct to end of Nov, Cheryl and Farooq working on application form together to plant dept of board. Pick type of tree, meet parameters e.g. cannot be near structure or permanent building, makes sense because as it grows can span hugely. Report in Oct re: approval and proposal for date, school and family to be invited.

EQAO results. All Ontario schools partake in reading writing math grades 3 and 6. Will be posting letter the first week of October that talks about our results and how to address gaps, also strengths.

PRO Grant. Application completed in spring by Melissa and Amanda. Grant was approved. Sue and Farooq and Melissa and Amanda to start planning events. Mental health and wellness plan, help for parents, mental health strategy. Melissa: YouthSpeak. Student led workshops, they have dealt with challenges themselves, strategies to work through it. Supporting parents and/or students. Farooq proposes to meet with Melissa and Amanda to discuss. Sabrina: once we have date, will advertise to teachers and front display case. Get the buzz going. Board doesn't care who we get as long as continuing with mental wellness initiative.

Open house and meet the teacher night. Planned for Thurs Oct 6. Dallas: 5-7pm food component, teacher meetings 7-8pm? Espresso catering, meat merchant, use the tables we bought. Working on vegetarian option. Same night as food truck event but we really only need about two trucks. Coming together, not confirmed. Farooq: getting word out asap is important. General plan but no confirmed details yet. Perhaps 630-730pm for teacher meet ups. Dallas: 5\$ burgers, \$4 fries, \$4 hot dogs, does that work for a family of 5? People think it's reasonable prices. Rebecca: food from 5-7pm, teachers 6-8pm? Farooq says up to 730pm for meeting teachers. Parents want to come for food then be there for meetup. Parents start to be available at 630pm to accommodate working parents. Sabrina: food is good, mingling. Maybe try out new food options for school orders? Ex greek food. If go to 8pm, will actually end at 830pm. Cheryl: timing is fine, food is great. Farooq: vegetarian is good option. Dallas: will provide prices in advance so parents can plan. Farooq: one communication to parents with all details rather than piecemeal. If can't get food will kibosh that part and just do open house. Muslim considerations, no cross-contamination on grill? Pizza Nova will not give free pizzas.

Extra curricular. Cross country, letter sent home with info. Volleyball started. Mr P started developmental league for students starting out before actually trying out for teams. Committees will be starting up too.

Stouffville Parent Council collaboration meeting. October 11, 630-830pm at Harry Bowes. Discuss commonalities between schools, fundraising, etc. School Council Forum is similar idea, network and exchange ideas. This one has a local Stouffville flavor to it.

Determine meeting dates for this year. Possible of switching up early meetings Oct or November to a Tuesday or day that works for Farooq and Susan. Open up for parents with shifts that fall on Mondays. Could alternate days month to month. Could also lose voting members. Trial it before committing to it. Dallas raised issue of virtual meeting with Skype-like system. Farooq is open to that idea. Farooq needs to send dates to Board for drop ins of superintendents, etc. If councillor attends a council meeting, trustee must be here as per protocol.

Dates decided: Monday October 17, and Tuesday November 22.

Mary asked if school is doing the donation letter again? Yes in December.

IEP info session Sept 27, 9am. Susan: this session will explain who has IEP, what special education is, what services are provided. Good to share info with council, too, perhaps in November. 80 students in school touched by special education. How ministry and school responds to special ed. Good for councils to engage in professional learning. Curriculum discussions, use of resource rooms etc.

Transition was smooth on first day. No issues, lots of positive comments. Letter was helpful in June. Will continue that. Farooq thanking council for that input.

No reshuffle expected. Most changes in first couple days were grades 1, 2 and 3. Final numbers today and we are compliant. Additional staffing for ELL learners. School is becoming more diverse. 141 ELL learners in our school.

Finances: Rebecca. No requests for this meeting. Items allocated for last June. 0% buffer this year but usually do 10%. Lice check for October after Thanksgiving weekend.

Farooq: tent for athletic events. Impact Canopies Canada Rob Cox, Mississauga. For a 10x10 tent in royal blue and Oscar Peterson Public School on one side is \$393 plus shipping of \$75-100 and 13% tax.

For flag, \$178 plus 13% tax. Jazz Week fund has balance \$747, not needed so could roll into funding. Can also get foot weights for bottom. \$35 for weights. Close to \$500 total. Will go to a vote.

Jo-Anne: Pizza and subs. Kiran has been shadowing, will do so through fall, then Kiran takes over in winter. Needs helper for next year, so start shadowing in March. Need back up and help answer questions. Got ordering schedule going for October. Glitch was no email alert for system. So orders might be low for this Wednesday. Cara suggested announcement for kids to write it in their agendas. Need to spread the word. Need new volunteers to help as well, Wed and Fri. Sally and Cara and Pauline interested in helping. Confirmed cheese pizza only. Mel to update FB for volunteer requests and orders closing.

Parking issues. New lights at Sandiford. No parking signs came down. Upton says no plans to add new no parking zones. Admin is watching drivers. Upton has asked to come to council meeting, maybe November. Put questions in email to Mel. Parents need to be able to park on streets. Cars parked to the lights is a problem. Cars on both sides of the road is a problem, too. Send parking concerns to Mel to share with Upton.

Babysitting for council meetings. Have an email address if people want to request child care. Sabrina to consider some grade 8's who could help. Kids are welcome no matter what. Will be formal babysitting course on October PA Day, grades 6, 7 or 8. Free, here at OPPS.

Cheryl: tables gone from outdoor classroom. Got a full refund for product and reimburse for labour for install and uninstall. Direction is to get some kind of seating, different companies to consider. Also could affix purchased tables to trees. Will forward the catalogues to council to consider new options.

Voting on tent, to spend up to \$700. YES.

Motion to adjourn at 845pm by Rebecca, seconded by Mel. Carried.

Next meeting is on October 17th, 2016 at 7:00 pm.